

**Regional Meeting Update – North West**  
**Regional Chair – Ian White**

**Venue:** Virtual Meeting (MS Teams)

**Date:** Wednesday 11<sup>th</sup> November 2020 at 2:00 pm

**Last Meeting:** Wednesday 26<sup>th</sup> August 2020

**Meeting objective:** Informal update across the region

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1. Supplier presentation – Lazy Days Foods
2. TUCO Update **Chair**
  - Virtual Conference 18<sup>th</sup> November
  - Regional Chairs’ Meeting 3<sup>rd</sup> November
3. TUCO Framework Updates **MJ**
4. Academy update/reminders **SM**
5. Sustainability Update **SL**
6. TUCO Board / General Update **Chair/RW**
7. Member Updates  
 Shall we encourage members to tell us about *“what sites etc. remained open during lockdown, the re-opening process and what things have gone good/bad? And the usual help or advice anyone needs or can offer during all this madness.”*
8. AOB **All**
  - Suggestions for presentations for future meetings
9. Next Meeting Date – January 2021?

## TUCO North West Region Catering Group Meeting Wednesday 11<sup>th</sup> November 2020 via Teams MINUTES

<b>Attendees:</b>	Ian White	Chester
	Alison Bates	Manchester
	Ann Bickerstaffe	Liverpool
	Jane Billows	NWUPC Ltd
	Angela Church	Bangor
	Joanne Dooley	RNCM
	Nichola Gill	Manchester
	Margaret Haynes	Lancaster
	Judith Hoyle	TUCO Meeting Secretary
	Mandy Johnston	TUCO Category Manager
	Sue Lightfoot	TUCO Sustainability
	Sarah McLoughlin	TUCO Academy
	Paul Murphy	Edge Hill
	David Nuttall	Harper Adams
	Lorraine Pickles	Blackpool & the Fylde College
	Derek Rout	Bolton
	Tracy Topliss	Manchester
	Peter Walters	Keele
	Ros Wilkinson	Lancaster
<b>Apologies:</b>	Nick Burdett	Leeds Conservatoire
	Colin Burrow	Runshaw
	Alison Shedlock	Manchester
	Susan Warrender	Keele

### 1. Apologies for Absence

Apologies as listed above. Ian commenced the meeting by saying a huge Thank You to Peter Walters for all his support over the years and wishing him a long and happy retirement.

### 2. Minutes of the Last Meeting

These were taken as agreed.

### 3. Presentation by Lorna Love and Freddy Spence of Lazy Days Foods

### 4. Member Updates

*Lancaster*

They are currently operating Takeaway only and have spread the outlets around campus. A number of students have started to disappear already. A number of colleges have asked about a Christmas event, which is encouraging.

They have started work on 5 or 6 buildings, one of which opened earlier this year and the café in there is allergen accredited. Most capital projects are on hold unless they are externally funded.

#### *Edge Hill*

They have just 3 outlets open which are mainly dealing with food packs. They have been given an extra 3 days off over Christmas.

#### *Bolton*

All outlets are open but they are not doing a lot of business. These are all Takeaway but do include hot food.

#### *Harper Adams*

Takeaway food is available on campus and does not have to be taken back to the rooms to be eaten. Everything is open but business is 80% down. They have a walk-in test centre on site which has helped. End of term is on 9<sup>th</sup> December but David is not sure yet what will happen over Christmas, however they have been given 4 days extra holiday. The Veterinary School in conjunction with Keele University is working well.

#### *Keele University*

All outlets are open but they do not have any catered halls. Staff on furlough are being redeployed in other areas.

#### *Liverpool*

The Army have taken over their Sports Centre in order to roll out the Asymptomatic testing.

#### *Bangor*

Wales are just coming out of their circuit breaker. They have a testing centre which is based in their temporary field hospital. Campus is very quiet as nobody is going out. One department was busy delivering the quarantine food but that is almost over. Angela is waiting to see what they will be doing over the Christmas period as they may have some students who will not be going home. The Covid effect has caused a big restructure within the university.

#### *Chester*

Ian reported that he had had a meeting earlier today to discuss arrangements for Christmas. Students who are staying behind will go into self-catering accommodation. The VC wants every student staying to get a hamper of food from which they can cook Christmas dinner. Business had been very good but after reading week the previous week most students had gone home and it is now very quiet.

#### *Blackpool and Fylde*

They are down 90% on income with a limited number of students on site. 85% of Lorraine's staff have gone over to the cleaning side for increased cleaning guidelines. They have been given one extra day's holiday over Christmas.

#### *RNCM*

Joanne has had to re-furlough staff as of the previous week. They are thinking of closing the department and putting the rest of the staff on furlough. Most of their learning is online.

#### *Manchester*

Only 4 units are open on campus and hospitality is non-existent. Halls of Residence are quite busy and the university has been offering isolation packs. They are currently wondering whether to open the Dining Rooms for Christmas for any students staying over the holiday period.

Alison Shedlock is now Assistant Director of Estates and has taken on house services.

## 5. Procurement

Convenience Retail went live on 1<sup>st</sup> July but Costcutter have decided that they do not wish to be part of this anymore. Legal terms have yet to be agreed with NISA.

Vending is now under the DPS system.

Waste is being re-tendered in 2021 with 5 lots.

### *Extensions*

IFDC has been extended until 31<sup>st</sup> March 2021 when it will be re-tendered as a DPS to introduce new products onto the framework.

Catering Light and Heavy is extended until 12<sup>th</sup> November 2021.

Recruitment is extended until 30<sup>th</sup> August 2021.

Milk and Bread is extended until end October 2021.

There were price increases on the Soft Drinks framework in October. L R Suntory have changed their name to Suntory Food and Beverages UK & Ireland.

Temporary Structures – Danco plc have now been added.

Contract Review meetings have started to be held again albeit virtually. They are currently doing Soft Drinks and DipChem will be held in December.

Ian requested that, on the Temporary Staffing contract, he would like to see more than just catering staff on there.

Future Presentations were suggested by Mandy from amongst the following suppliers:

- Delice de France
- Carlsberg
- Lemon Aid organic soft drinks
- Chicago Town
- Dawn Foods
- Funnybones

## 6. TUCO Academy

Sarah announced that a survey will be going out on 12<sup>th</sup> November based on budgets, incomes, staffing levels and benchmarking. Results will then be collated and circulated at a later date. Webinar courses are continuing but the beer webinar has had to be moved from December to January. The virtual conference will be held on 18<sup>th</sup> November with well over 100 delegates and 67 registered for the evening event.

## 7. Sustainability

Sue reported that she had been holding some one to one meetings with members. The next TUCO Sustainability Group meeting will be taking place on 26<sup>th</sup> November. She has been holding contract review meetings alongside Mandy with regard to Net Positive. Several members would be interested to hear more about this. Regarding the Courtauld Agreement, Greenhouse Gases and Scope 3 she is trying to find a common methodology that we can use. The Environmental Sustainability Policy has been updated and is now on the website. She is also working on WRAP, PS100 Meat Reduction and Friends of the Earth. Ann requested that Sue link up with the Sustainability Office at Liverpool.

## 8. Board Update

Phil Rees-Jones has now taken over as Chair. He held one to one catch up meetings with Regional Chairs and also held a Regional Chairs' Group meeting on 3<sup>rd</sup> November. Ian requested that any topics to be brought up at Board Meetings be sent to either himself or Ros.

## 9. Any Other Business

Ros asked if any other members had suffered from press negativity and needed support. Brexit information is now on the TUCO website and a request was made to include Brexit as an Agenda item for the next meeting.

**Action: Secretary**

Derek requested if any members who would be doing Christmas hampers for students could share the contents with him. Peter would also be interested in this.

## 10. Dates for 2021 Meetings

The first meeting for 2021 will be held around end January/beginning February (exact date to be confirmed).