

Regional Meeting update – Wales

Regional Chair – Jeremy Mabbutt

Venue	Virtual Team Meeting (Teams)
Date	Tuesday 16th June 2020
Date of last meeting	Wednesday 18 th May 2020
Meeting objective	Informal update across the region.

Attendees

Jeremy Mabbutt – Aberystwyth , Jason Edwards-South Wales, Angela Church-Bangor, Annabel Hurst - Cardiff, Kim Doyle – Swansea, Ian Kemp– Denbigh Council, Hayley Jones – Denbigh Council, Vanessa Heritage -Smith – Wrexham Council, Sarah McLoughlin – TUCO, Jane Eve - TUCO

Apologies

Andrew Phelps and Dafydd Aled Williams

	Topic	Subject	Action
1.1	Framework updates (NEW)	<p>Kitchen Equipment Maintenance, Deep Cleaning and Ventilation Ducting DPS</p> <p>We have a new supplier awarded onto the Framework for the following lots: Merlin Catering & Refrigeration Ltd Lot 1: Catering Equipment Maintenance Lot 2: Refrigeration Equipment Maintenance Lot 3: Dishwashing Equipment Maintenance</p> <p>Convenience Retail Framework (new)</p> <p>Indicative awards have been made for the Convenience Retail Framework Agreement. 10 day standstill ended at midnight on Monday 1st June, with no legal challenges.</p> <p>Lot 1 Confectionery, Snacks & Soft Drinks Lot 2 Cakes (Ambient, Chilled, Fresh & Frozen) Lot 3 Convenience Retail Grocery (Ambient, Chilled, Fresh & Frozen) Lot 4 Convenience Retail Alcohol Lot 5 Convenience Retail Non-Food Lot 6 Cigarettes, Tobacco, E-Cigarettes and associated products Lot 7 One Stop Shop (incl. all above)</p> <p>Confirmed awards made week commencing 1st June 2020 for the framework to commence on 1st July. Full details to be published on TUCO website from 1st July. Lot 7 suppliers will have delayed start as finer detail relating to terms and conditions are agreed along with central billing testing.</p> <p>Temporary Structures – DPS agreement now live (new)</p> <p>Lot 1 Temporary Kitchens, Equipment & Bars Lot 2 Large Event Marquees & Temporary Structures (Gable Width of over 12m) Lot 3 Small Marquees & Temporary structures (Max Gable Width 12m) Lot 4 Turnkey solution for Temporary Kitchens, Marquees & Temporary structures</p> <p>Sandwiches Framework</p> <p>Unfortunately, we have received confirmation that Adelle Foods, who produce and distribute the Urban Eat brand of sandwiches and Food to Go, entered administration on Wednesday 27th May. All production of sandwiches and food to go ceased as from 27th and all deliveries have been cancelled. The company has appointed Deloitte as their administrators. The</p>	

brand IP has been taken on by Samworth Brothers (who own Ginsters/Fresh Food for Now). Waiting for this to be confirmed by Samworth Brothers. Please be assured that TUCO have a number of operators on our Framework Agreement able to meet the needs of our membership across the UK for further and higher education, healthcare and local authorities. Many framework suppliers are ready and able to take emergency calls for deliveries to cover any gaps in supply. A full list of nominated suppliers can be viewed here on the TUCO web site. If you have any questions or concerns please contact Category Manager, Kim Ashley.

1.2 Academy Update

Sarah Mcloughlin updated the group on the following:

2 Panel review webinars have taken place on the 1st and 15th of June and there will be a 3rd on June 29th (TBC) covering the following topics:

- PPE / Uniforms
- Sustainability and waste (PPE etc) and Carbon footprint / buying local?
- Welcome Week
- Driving revenue (and controlling costs)

Webinars are confirmed up to the 6th of August as follows:

18th June: Presentation Skills
 25th June: Food trends COVID top 10
 2nd July: Innovative Thinking
 9th July: Communication Skills
 16th July: Feedback & Challenging Conversations
 23rd July: TUCO Food trends launch
 30th July: Assertiveness Skills
 6th August: HSI / Nutrition from Plant based diets

For August / September we are exploring the following:

Foraging

Greenhouse gas calc and plant based diets

Marketing and plant based diets

Compliance for COVID

Customer service with COVID in mind

Potentially an Alcohol tasting class with an into to WSET quals

Also potentially a series of 2 webinars on employability skills covering CV writing, interview techniques, Linked in use, self-promotion and brand profiling.

That will take us to the end of September

We still have available online courses for free, 20 Food Safety and 20 Allergens and we're looking at adding a COVID module which we will try and provide FOC or at a very small nominal rate.

Virtual conference is being explored, with a number of platforms that would facilitate supplier tours, a virtual exhibition centre for our suppliers, speakers and hopefully a 'gala' dinner.

1.3 TUCO Board/General Update

- Regional Chairs Meeting held on Thursday 21st May with another meeting Tuesday 16th June.
- Matthew White confirmed will continue as Company Chair until September 2020. Tenure was due to end to hand over to Phil Reese-Jones in July 2020, but remaining to aid with business continuity.
- TUCO Competitions cancelled
- TUCO Conference postponed – under discussion whether to move the event or hold virtually.
- TUCO Winter Conference TBC

- Keen to have contact between suppliers and members. Suppliers to have slots at the Regional meetings-no longer than 10 minutes. Priority to be given to TUCO Partners.
- Panel debate held on Monday 1st June – The New Normal – a success. Hoping to continue a number of panel debates over the next few months. Welcome suggestions for topics & panellists.
- Highlighted TUCO Forum for ongoing questions to #tucofamily

2	Covid-19 re-opening plans and general discussion	<p>Cashless Campus Aberystwyth, Swansea and South Wales going cashless. Angela advised Bangor had found the benefit was less errors and easier for audit.</p> <p>China/utensils Cardiff will be using disposables with students in catered halls able to bring their own china/utensils and take them away to clean themselves but will keep the situation under review. Bangor will be totally disposables. South Wales are investigating how to serve coffee using re-useable cups.</p> <p>Re-opening Bangor will be closed until September but may trial a unit before students return. Medical students return earlier at Cardiff than other students and will make it possible to check that that everything is in place and working well in advance of bulk of students returning. Swansea will be opening two units as they do not have space for social distancing. There will be a mobile app for pre-orders through the Fidelity till system. Bangor will also be having a pre-order click and collect via YOYO. Cardiff are working with MCR who are able to offer dual language. Opening times will depend on timetabling and numbers on Campus. Cardiff are planning on longer opening times but modelling for all options.</p> <p>Welsh Government Guidelines</p> <p>Cardiff have a recruitment and salary freeze. Currently tendering vending and have covered Covid 19 in the tender documents.</p> <p>Swansea no agency staff.</p> <p>Aberystwyth concern over track and trace and staff having to self-isolate.</p> <p>South Wales the lead time for Perspex screens is currently 4 weeks.</p> <p>The feeling of the group was that there was no clarity. There was concern as to whether or not English students would go to Welsh universities.</p>
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3	Actions	<p>Mandy Johnston returns from furlough on 1st July– work to be carried out on firming up pricing for key volume lines of disposables.</p> <p>Jane Eve to share a list of suppliers and a brief overview of topics for regional meetings. Members to let JE know which would be of interest. Post meeting – have spoken to Bidfood re price review. The proposed pricing will be sent to TUCO early August for approval and go live 01 September 2020.</p> <p>Sarah McLoughlin to share information on virtual conferencing with the group</p>
4	AOB	Doodle Poll to be issued to agree date of next virtual meeting in July.
