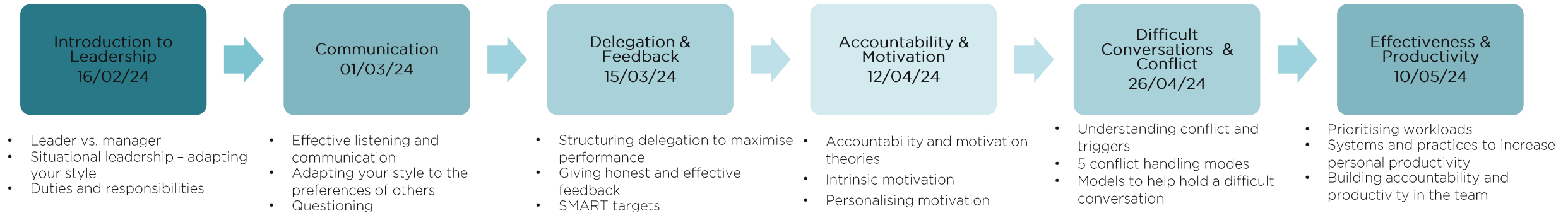


Manager Essentials Programme

Upskilling for the future

The journey map:



- ✓ Programme kick off call – 9th February 9.30-10.30am (for you and your line manager)
- ✓ Virtual sessions will be 2.5 hours via Zoom (all sessions 9.30-12pm)
- ✓ Followed by a post-course workbook
- ✓ Delegates will present back on the application of their learning at the start of each session
- ✓ We will be using self-assessments and an interactive Kahoot quiz to help enhance and embed key learnings
- ✓ Optional extra – 2 x 30-minute individual coaching calls, during and after the programme



Programme outcomes



- Understand your leadership approach and how to adapt according to the team and situation you are faced with
- Become effective with your communication skills and flex your style according to the individual
- Understand how to use the 9-steps within 'Plan, Deliver, Review' to effectively delegate
- Recognise the importance of using motivation to get the most out of your team and personalising your approach
- Have confidence when handling conflict and explore different conflict handling models to help
- Become aware of your time stealers and understand models and tools that can help you become more effective with your time